BCTHESA.NING.COM
Basic User Guide

MAIN

- This page shows you the latest activity in case you haven't logged on for a while!
- It is the jumping off point for the rest of the site

FORUM

- You can post discussions in one of the forum categories (please use the appropriate category to make it easier to find information!)
- You can also reply to a specific discussion or search for information from an older discussion
- Attachments are allowed! You can attach up to three to any one discussion post.

To receive email when discussions are posted:

- Click on Forum in the top menu bar
- Scroll down to the bottom of the page
- Click on "Follow" to be emailed when there are new discussions
- Note: you can also "follow" each individual discussion if you don't want to be emailed for all new discussions

MEMBERS

- You can search here for members and connect with individuals by using the "Comment" function
- You can also add a specific member as a "friend" (like Facebook)

PHOTOS

- You can add photos here from your computer, or via phone or email

VIDEOS

- Found a great link on youtube? Post it in the Videos section!

EVENTS

- THESA-sponsored Pro-D workshops will be posted here
- Members can also post events, such as LSA-sponsored Pro-D events
- This is a great place to look if you are searching for something to do out-of-district on a Pro-D day!

MY PAGE

- Personalize this page as you see fit!

NEED HELP?

Still have questions? Need help? Email the THESA Webmaster at **thesa.webmaster@gmail.com**.

If you are not currently a member of our Ning, but are a **paid member of THESA**, please email the webmaster to request an invitation to join.